

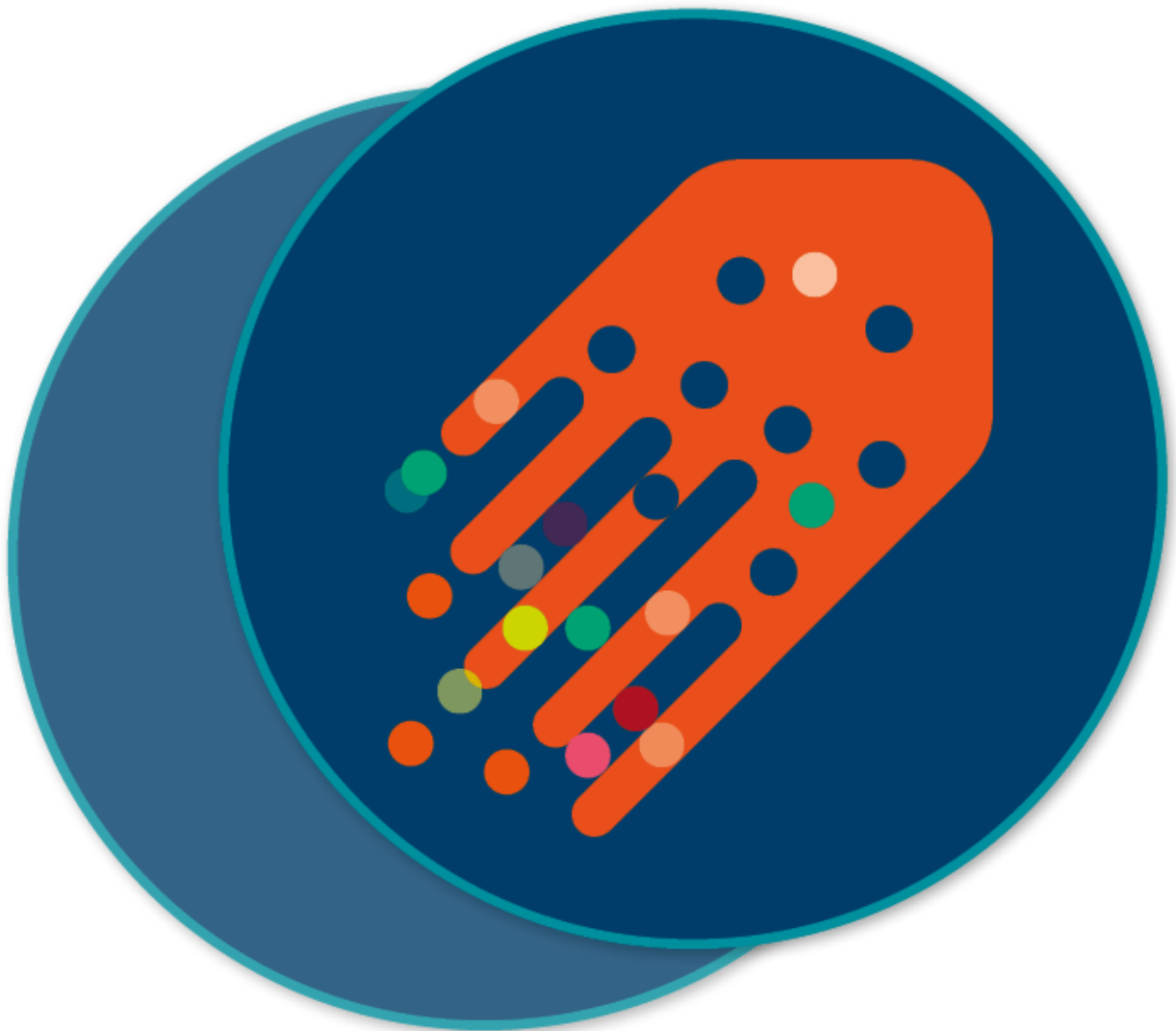


LEARNING



Notes to Results

Certificate in Treasury Fundamentals (CertTF)



INTRODUCTION

This document will help explain your results for the Certificate in Treasury Fundamentals (CertTF) assessment and the next steps available to you.

THE TEST SPECIFICATION AND PASS MARK

The test specification for the CertTF assessment is:

Section	Description of section	Question format
Calculation Questions	16	This section is only about calculations, and you must score 50% or more in order to pass overall
Unit 1	19 (multiple choice)	These sections will test a cross-section of knowledge to achieve breadth of syllabus coverage.
Unit 2	23 (multiple choice)	
Unit 3	17 (multiple choice)	
Total	75	

The pass mark for the CertTF assessment is 76%. In order to pass the assessment each candidate must correctly answer at least 8 of the 16 calculation questions. The calculation questions are taken from each of the three learning areas: Units 1, 2 and 3.

PROVISIONAL RESULT

At the end of your CertTF assessment, you will be immediately issued with a provisional result and feedback, indicating a Fail, Pass, Merit or Distinction grade.

CONFIRMED RESULTS

Your confirmed result will be emailed to you, within 10 working days of your assessment. There are two forms of a confirmed result: an eCertificate or a Fail Notification. A description of both is given below.

eCERTIFICATE

Should you achieve a pass in your CertTF exam, you will be issued with an eCertificate as your confirmed result notification. The certificate will be available to you in a PDF format and is yours to print and keep. Please note this is only available for three months, after which it will be deleted. After this time, requests for replacements will be chargeable. Candidates will not receive result letters or certificates in the post. Within two weeks of your results being issued, you will also be provided with a digital badge.

The three pass grades achievable are:

Grade achieved	Grade boundary
Distinction	You have scored 92% or more
Merit	You have scored between 84% and 91%
Pass	You have scored between 76% and 83%

To pass the assessment each candidate must score at least 8 of the 16 calculation questions correctly. The calculation questions are taken from each of the three unit learning areas.

FAIL NOTIFICATIONS

Should you fail the CertTF assessment, you will be issued with a Fail Notification. The table below sets out the grade boundaries within a fail notification.

Grade achieved	Grade boundary
Marginal Fail	You have scored between 69% and 75%
Fail	You have scored between 46% and 68%
Unclassified	You have scored between 0% and 45%

Please note that it is the policy of the ACT not to release the exact mark achieved on multiple choice questions. Should you wish to re-sit the exam, we recommend you revise the entire syllabus.

DIGITAL BADGE

Should you achieve a pass in your CertTF assessment, you will be issued with a digital badge. You will be able to share this on various platforms such as LinkedIn or add the badge to your email signature. Within two weeks of your result being confirmed, look out for a follow up email providing you with a link to receive this. To find out more about digital badges, please go to our website [here](#).

NEXT STEPS

For those that will need to re-sit the CertTF assessment, you can book for the next assessment session via ACT's website and pay the assessment fee at the time of booking. You can view the assessment booking form and the dates available by clicking on the links below:

[CertTF booking form.](#)

[CertTF on demand assessment windows.](#)

MOVING ON TO THE CERTIFICATE IN TREASURY (CERTT)

Upon completion of the CertTF assessment, you are now eligible to continue your studies with the ACT's Certificate in Treasury (CertT).

For more information on CertT please click [here](#).



To find all the resources needed to take your assessment successfully and support any post-assessment queries you may have, please visit our website at: learning.treasurers.org/assessment.

If you have any questions regarding your assessments, please contact us at assessment@treasurers.org.

